

CHIPPEWA FALLS POLICE DEPARTMENT

JOB ANNOUNCEMENT

PARKING ENFORCEMENT WORKER: Police Department, 210 Island Street, Chippewa Falls, WI 54729.

Applications accepted to fill a part time (24 hrs a week) Parking Enforcement Officer vacancy.

RESPONSIBILITIES: Monitor parking and provide enforcement as necessary 24 hrs per week. Hours will be scheduled between Monday and Friday each week. Educate the public about parking violations. Monitor the downtown business district for other ordinance violations and report them to the Patrol Division as necessary. Work within the Police Department's business Office as directed. Work public relations events as directed.

WAGES & BENEFITS: Base starting wage of \$17.35 per hour. Clothing allowance, paid vacation, sick time, prorated benefits including health insurance. Modern personal appearance policy.

QUALIFICATIONS: Candidates must be a U.S. citizen, at least 18 years of age by date of hire, valid driver's license, good driving record, good physical condition, high school diploma or equivalent, excellent verbal communication skills, ability to maintain professional demeanor, clear and concise speech, knowledge and skills in operating computer systems; ability to handle several tasks simultaneously, ability to attend a regular work schedule. ability to perform all the essential and other functions of this position.

APPLICATIONS must be emailed or delivered in person no later than 4:00 pm, on April 3, 2020.

Applications may also be mailed to the Chippewa Falls Police Department; postmarked no later than April 3, 2020. Applications are available on the Police Department website, at www.chippewafallspd.org or can be obtained by contacting Administrative Assistant Julie Johnholtz at the Chippewa Falls Police Department, 210 Island Street, Chippewa Falls, WI 54729, 715-726-2707, Fax 715-723-1456. Email application to: jjohnholtz@chippewafalls-wi.gov

Interview dates: Will be scheduled for April 8 - 10, 2020.

Any questions about your scheduled times can be directed to Administrative assistant Julie Johnholtz at the Chippewa Falls Police Department. Phone: 715 726-2707, email: jjohnholtz@chippewafalls-wi.gov.

NOTE: Testing process can include, but is not limited to, oral interviews, a background investigation as well as medical and drug screening prior to employment

Probationary Period of 12 months will apply

THE CITY OF CHIPPEWA FALLS IS AN EQUAL OPPORTUNITY EMPLOYER